

MOUNT LAWLEY BOWLING CLUB



Terms and Conditions of Hire 2022



Winner Metro Small Club of The Year 2021/2022

Winner Metro Small Club of The Year 2020/2021

Winner Metro Small Club of The Year 2014/2015

Winner Metro Small Club of The Year 2013/2014

Winner Metro Small Club of The Year 2010/2011

MOUNT LAWLEY BOWLING CLUB



Room & Venue Hire Rates 2022

Thank you for your enquiry. Our hire charges, Terms and Conditions, Booking Form and Membership are listed below.

The Hirer, Guests and Suppliers will be required to comply with any and all WA Health COVID Safety Guidelines that may be in place.

MAIN HALL

Hire Fees	\$950 (includes Social membership of the Club)
Hire Bond	\$650 (refundable on full compliance with the Terms & Conditions of hire)
Capacity	180 people in cocktail or theatre configuration. 120 people seated at tables.
Hire of Sound System	\$50 (optional) includes Projector and Screen
Features	Air-conditioned, polished wooden floor, private room with personal bar.
Inclusive in Hire Fee	Use of our commercial kitchen. (Kitchen must be cleaned after use. An additional \$150 will be charged if cleaning is carried out by the Club). Tables and chairs. Bar staff. <i>The club does not supply any crockery or cutlery.</i>
Conditions	The Hire Bond holds the booking and is payable as soon as possible after the booking is made.

Tentative bookings will be held for a period of 5 days and will be automatically cancelled unless the required deposit amount is received.

Confirmation of the number of guests attending your function and your drink selection for your bar tab must be provided 14 days prior to the event.

The Hire Fee and any other costs are payable 14 days prior to the function.

The bar tab is payable at the conclusion of the function.

Decorations and any equipment (including outside catering equipment) brought into the Club by the hirer or their suppliers must be removed at the conclusion of the function. Confetti, tinsel or small party theme emblems are not permitted. Smoking is only permitted in designated smoking areas.

An additional **\$275** will be charged if post function pack down and/or cleaning is carried out by the Club.

Subject to no other bookings and dependent on availability, there is an additional cost of **\$250** if setting up is required the day before the function.

BYO of any beverages is not permitted. Children under 18 years of age must be accompanied by a parent or legal guardian and supervised at all times.

The Club does not take bookings for 18th or 21st Birthday functions.

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Room & Venue Hire Rates 2022

LAWLEY ROOM

Hire Fee	\$380.00 (includes Social membership of the Club) <i>During the bowls season, the Lawley Room will only be available after 3pm on Tuesdays and 6pm on Thursdays and Saturdays.</i>
Hire Bond	\$300 (refundable on full compliance with the Terms & Conditions of hire)
Capacity	50/70 people in cocktail or theatre configuration. 48 people seated at tables.
Features	Air-conditioned, private room. Tables and chairs, use of sound system, projector and screen.
Conditions	The Hire Bond holds the booking and is payable as soon as possible after the booking is made

***Tentative bookings will be held for a period of 5 days and will be automatically cancelled unless the required deposit amount is received. Confirmation of the number of guests attending your function must be provided 14 days prior to the event
The Hire Fee is payable two weeks before the date of the function. The bar tab is payable at the conclusion of the function.***

Hire of the Lawley Room does not include use of the kitchen. The club does not supply any crockery or cutlery, etc. Food may be delivered, or you may bring your own.

Decorations and any equipment (including outside catering equipment) brought into the Club must be removed at the conclusion of the function. Confetti, tinsel or small party theme emblems are not permitted. Smoking is only permitted in designated smoking areas.

An additional **\$275** will be charged if post function pack down and/or cleaning is carried out by the Club.

BYO of any beverages is not permitted. Children under 18 years of age must be accompanied by a parent or legal guardian and supervised at all times.

The Club does not take bookings for 18th or 21st Birthday functions.

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Room & Venue Hire Rates 2022

CORPORATE and SOCIAL BOWLS - ALMAN PATIO

Patio & "A" Green Hire Fee \$ 160.00

Capacity	Up to 60 people bowling at one time per green.
Features	Exclusive use of the undercover Patio area.
Bowls Fee	\$12 per player, a discount applies for groups of 40 people or more. A minimum of \$240 per group applies.
Outdoor Kitchen	\$100.00. The outdoor kitchen & BBQ's must be cleaned by the hirer after use. A \$50 fee will apply if post function cleaning is carried out by the Club.

Lighting Surcharge \$ 50.00.

This fee is for the use of the Green Lighting banks

Conditions

The Hire Fee holds the booking and is payable as soon as possible after the booking is made.

Tentative bookings will be held for a period of 5 days and will be automatically cancelled unless the required deposit amount is received.

Confirmation of the number of guests attending your function and your drink selection for your bar tab must be provided 14 days prior to the event

All other costs are payable two weeks before the date of the function. The bar tab is payable at the conclusion of the function.

BYO of any beverages is not permitted. Children under 18 years of age must be accompanied by a parent or legal guardian and supervised at all times.

Children under 12 years of age are not permitted on the greens.

The Club does not take bookings for 18th or 21st Birthday functions.

TERMS and CONDITIONS

Confirmation of Booking

A booking will become confirmed upon receipt of a completed & signed Booking form, the Bond Fee and Club Membership form. All other costs are payable two weeks before the date of the function.

Confirmation of Arrangements

Confirmation of the number of guests attending your function and your drink selection for your bar tab must be provided **14 days prior to the event.**

Payment

Full payment for the booking is required (14) days prior to the booking. Payment may be made by way of cheque, cash, EFTPOS, Visa/MasterCard or bank transfer. (The Club does not accept Amex or Diners Card).

The bar tab is payable at the conclusion of the function.

Price Increases

Every endeavor is made to maintain prices as printed, however these may be subject to change.

Cancellation Policy

In the event that a confirmed booking is cancelled, fees based on the following will be incurred;

More than 4 weeks prior to booking date: Full refund.

Less than 1- 4 weeks prior to booking date: No refund of Bond/Hire fees paid

Should your booking be cancelled within 48 hours of the event, 100% of the estimated cost will be charged.

If your event cannot proceed due to government legislation regarding COVID-19, your event can be rescheduled for a new date within 12 months of the original event date. if you choose to cancel the event all together, the booking fee will be forfeited.

Damage to Property

The organiser of the function is financially responsible for any damages sustained to Club property during the event caused by guests. The Club will not accept responsibility for the loss or damage to any property left on the premises prior to, during or after the function.

Responsibility & Compliance

The Hirer booking the function will be responsible in ensuring the orderly behavior of their guests. The Club reserves the right to intervene at its discretion and to close down the function if required. All guests are to abide by the Club's Conditions of Entry and Liquor License laws.

TERMS and CONDITIONS

COVID 19

The Hirer, Guests and Suppliers will be required to comply with any and all WA Health COVID Safety Guidelines that may be in place.

Liquor Licensing

As part of the Responsible Service of Alcohol compliance, the Club reserves the right to refuse service to any patron considered to be intoxicated. No persons under the age of 18 shall be served alcohol. No person is permitted to leave the premises whilst in possession of any opened alcohol container.

All guests are to abide by the Conditions of Entry and Liquor License laws.

The Clubhouse and surrounds are licensed areas; the Bowling Greens are not licensed areas for the consumption of alcohol.

It is a condition of our Liquor License that the bar will cease trading at least 15mins prior to 12 Midnight from Monday to Saturday and all guests must vacate the venue by 12.00am. The bar will cease trading at least 15mins prior to 10pm on Sundays and all guests must vacate the venue by 10.00pm.

Children's Policy

Mount Lawley Bowling Club is a family friendly venue, and we warmly welcome children of all ages. Whilst we actively encourage parents/adult supervisors to bring children into the Club, there are a number of requirements, and in-house rules/guidelines for parents/adult supervisors with children.

Children under 18 years of age must be accompanied by a parent or adult supervisor and supervised at all times.

Children must have footwear on at all times.

Children under 12 are not permitted on the greens.

Entertainment:

It is a condition of our license that any "R18+", "X18+" or "RC" entertainment is not permitted.

BYO of any beverages is not permitted.

Non compliance with this condition may result in forfeit of the bond. Children under 18 years of age must be accompanied by a parent or legal guardian and supervised at all times.

TERMS and CONDITIONS

Insurance and Personal Property

It is the responsibility of the Hirer to ensure that any personal property used at the Club is adequately insured. While the Club will endeavor to ensure the safety of all equipment and personal belongings, no responsibility for any damage or theft will be accepted.

Smoking Regulations

Smoking is not permitted on the Greens or banks. Guests are permitted to smoke in designated smoking areas.

Clean Precinct Policy

No rubbish of any description is to be deposited on the streets surrounding the Clubhouse.

Music

All music levels must comply with regulations of the Environmental Protection Act 1986.

Bond Refund

The bond is refundable within fourteen (14) days should the above Terms and Conditions be fully satisfied.

BOOKING CONFIRMATION

Use of the Mount Lawley Bowling Club facilities are restricted to club members only. House Social membership is included in the hire fee.

Please return this form when confirming your booking.

Name: _____

Company Name (where applicable) _____

Postal address _____

Mobile _____ **Home/Work** _____

Email _____

Date of Booking: _____

Start Time _____ **End Time** _____

Expected Number of Guests _____

Where did you hear about us? (please circle)

Facebook Google Family/Friends Other (please specify) _____

I have read, understand and agree to adhere to the Terms and Conditions above.

I also understand that the management of the Mount Lawley Bowling Club has the right to stop any function at a time they feel that any part of these Terms and Conditions are not being fully complied with, particularly in relation to Liquor and Smoking regulations. The Mount Lawley Bowling Club reserves the right to cancel any booking at its discretion.

Signed: _____

Dated: _____



MOUNT LAWLEY BOWLING CLUB Inc.

Cnr Storthes and Rookwood Streets, Mount Lawley WA 6050
Tel: (08) 9370-5070 Fax: (08) 9271-0680
Email: info@mlbc.org.au
Website: www.mlbc.org.au

Application for Social Membership

I wish to become a Social member of the Mount Lawley Bowling Club.
If approved, I agree to conform to and abide by all current and future Rules and By-Laws of the Club.

SOCIAL MEMBERSHIP

Entitled to the privileges of the club, but are not entitled to vote or hold office in the Club, or to play or practice bowls.

Social members may receive lessons in the game of bowls, with the understanding that they will upgrade their membership to a playing category when ready to begin playing bowls.

Title: _____ *Mr, Mrs, Ms.*

Surname: _____ First Name: _____

Address: _____

Suburb: _____ Post Code: _____

Occupation: _____ Date of Birth: ____ / ____ / ____

Home: _____ Work: _____ Mobile _____

Email: _____

APPLICANT: _____
(BLOCK LETTERS) (SIGNATURE)

Proposed By: _____
(BLOCK LETTERS) (SIGNATURE)

Seconded By: _____
(BLOCK LETTERS) (SIGNATURE)

Application Date: ____ / ____ / ____

Office Use Only
Date Posted: ____ / ____ / ____ Next Elected Committee Meeting: _____

- Membership database entry
- Ledger entry
- Notification Account sent
- Receipt Issued